Mobile Phone Policy

### Nenagh College

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## Nenagh College of Further Education

### **Mobile Phone Policy**

(for Second Level Students)

#### **Mission Statement**

# 'To educate all students for their personal development and for the good of the community'

### Mobile Phone Policy for Second Level Students

(Including all Recording, Audio and visual devices)

# Where a student has a mobile phone or other device which may be used to record by audio or visual means the following rules must be adhered to:

- 1. The mobile phone must be powered off and kept out of sight during the school day, with the exception of lunchtime and small break ; the use of a mobile phone to photograph, video or audio record is not permitted at small break , lunchtime or at any other time during the school day. During small break and lunchtime phones may only be used to make a call, text or listen to music.
- 2. The mobile phone must not be used in dressing rooms, backstage, toilets, classrooms or other places in the school building or on the school grounds.
- 3. As per legislation, audio or visual recordings are not permitted.
- 4. Mobile phones must remain switched off during school-based activities. These include open nights, religious services, concerts, science week and all school based activities; this means that the use of Cameras, Camera phones, Video Recording or the for taking photographs, and Audio Recording is not permitted at any time.
- 5. For rules regarding use of mobile phones during school trips, see Educational Tours Policy.
- 6. The Department of Education and Science does not recognise mobile phones as appropriate for use as calculators or clocks. Nenagh College embraces this Department policy and so mobile phones should not be produced by students using this as a pretext.
- 7. It is the responsibility of each teacher and student to implement this policy.

### Sanctions:

- 8. A breach of the school policy in regard to mobile phones and other recording devices will lead to suspension.
- **9.** If the phone or device is visible or rings on the school premises at any time other than the exceptions above, the device including the SIM card will be confiscated by the teacher in charge.
- **10.** Refusal by the student to hand over the mobile phone / device, including the SIM card, to the teacher will result in a Red Card being issued and the mobile phone and the SIM card must be handed over to the Year Head.

- **11.** If the phone / device is used to take photographs, video recording or audio recording or transferring material onto a social media site; it will lead to instant suspension.
- **12**. A confiscated phone or device is the responsibility of the teacher involved. The device will be placed in sealed envelope, labelled and signed by both student and teacher.
- The phone / device must be collected from the teacher involved by the Parent/Guardian. The phone will be returned to the Parent /Guardian only.
- 14. Phones or devices not collected by 1st July of any school year will be donated to Charity and the SIM card will be destroyed.
- **15**. Any further incidence and breach of this policy will be referred to the Board of Management for a further consideration on suspension or possible expulsion.
- **16.** All decisions may be appealed by the Parent/Guardian.

#### Disclaimer

Nenagh College will do its best to ensure that Mobile Phones or any other type of Multimedia recording device is not used inappropriately in this school. However if imagery or material is posted on social media sites without or knowledge or consent, we cannot be held responsible for such actions.

RevisionsStudent Council7th April 2014Parents Association9th April 2014Board of Management10th April 2014Adopted by the Board of Management10th April 2014

Signed			
Signeu			

Conor Delaney

Chairman

Damien Kennedy Principal