

Communication structures between home and school

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As communication between home and school is of the utmost importance, Nenagh College has put the following structures in place:

- The Principal, Mr. Kennedy and the Deputy Principal, Ms. Melley, are available to meet with parents on an appointment basis throughout the year, or in case of an emergency, at any time throughout the day.
- Subject teachers are available to meet parents on an appointment basis if required.
- Each year is allocated a Year Head. As well as monitoring attendance and behaviour, the Year Head also takes a pastoral interest in each student's welfare. It is vital therefore that any relevant information is conveyed to the Year Head. An appointment, if necessary, can be arranged with the Year Head.
- The Resource/Learning Support Co-ordinator, Ms. Clarke and the Guidance Counsellor, Ms. Maharaj, are also available to meet parents by appointment.
- *All appointments must be arranged by contacting the school office.*
- The school journal is the main form of communication between home and school. Students purchase a school journal at the beginning of each school year. Every student is expected to have his/her journal on their desk for the duration of every class in order to keep a careful record of all homework given or class activities. The journal informs parents about their children's activities and performance and helps parents to keep in touch with the teachers.
- A school calendar is issued in September each year.
- Parent-teacher meetings take place on an annual basis. These meetings are important as they provide teachers and parents with the opportunity to review the student's overall progress in school.
- Reports on students' academic performance are issued to parents during the year. Parents of First, Second and Fifth Year students receive reports in January and June. Third and Sixth Year students sit a pre-mock exam in early November and parents are informed of the results at the parent-teacher meeting held at the end of November. Third and Sixth Year students also sit mock examinations and parents receive a report in February. Certificates of achievement are presented to Transition Year in May.
- The use of mobile phones are strictly forbidden during class, therefore, parents can contact their children if there is an emergency, through the school office.
- The school organises a number of Information Talks for parents each year:
 - Parents of First Year students
 - Second Year subject options
 - Transition Year
 - Fifth Year subject option
 - Parents of Sixth Year students
 - School tour
 - Details of activities and school news are posted on the school website.
 - In 2013 the school hope to install a new software system called E-portal. This will give parents access to a range of information relating to their children e.g. attendance, timetable, special notices. All families will be issued with their

unique username and password that will allow them to access this information. This will greatly enhance school communications.

- We rely on good communication and support from Parents, so that together we can support and encourage the learner to achieve their true potential in our college. We urge you to play your part in making this partnership as strong, positive and productive as possible for the long term good of the learner.